Summer Adventures
AT WEIR RIVER FARM & WORLD'S END, HINGHAM, MA
The Parent Handbook
I. THE ‘MUST READ’ PAGE

Registering for camp is easy – visit www.thetrustees.org/summeradventures. As part of the registration process, you will need to submit your child’s immunization records and proof of a physical conducted within 24 months of the first day of camp. These documents may be submitted by scanning them online on the Summer Adventures registration website, emailing to weirriverfarm@thetrustees.org or sent by mail to: Weir River Farm Attn: Camp 140 Turkey Hill Lane Hingham MA, 02043. All documents required must be submitted by June 1st. For families registering after June 1st, please submit your forms electronically during the enrollment process. Please note our cancellation policy has changed. If you need to cancel your registration, we will refund your total less a $75 administration fee if you cancel before June 1st. We are not able to refund cancellations made after June 1st. After a session has begun, we do not offer rebates for partial or incomplete attendance.

Access Weir River Farm Camp via the Weir River Farm entrance on Turkey Hill Lane. The parking lot is across the street from 140 Turkey Hill Lane. Counselors will meet campers on the grassy lawn across from the parking lot, please walk your camper across the street. For World’s End Adventure Camp, enter the property and follow signs to the “loop drive,” parents and guardians can park along the side of the loop drive to drop off campers, and counselors will be there to meet you and check you camper in.

You must sign your camper in at the start of camp and sign them out when you pick them up each day. Please bring a valid license for identification until counselors get to know you. In order to release your child into someone else’s care, we require advanced written notice. This can be completed during your registration process or on day 1 of your camp session. Please make sure anyone picking up your child brings a valid license for identification.

Parents should not send children who are sick or infectious to camp. If your child cannot attend camp or will be late arriving, please call camp at 781.740.7233 to let us know.

We want your child to be prepared – but not over-burdened! Please remember to send, in a comfortable backpack, a water bottle (we have refilling stations), sunscreen, bug repellent, a nut-free snack, lunch (for full day campers – note: we do not have refrigeration or heating capabilities). Electronic devices, such as cell phones, game consoles, and music-players, are prohibited.

Staff will remind your child to reapply sunscreen throughout the day, and will only apply sunscreen, and/or bug spray directly to your child with your express request and permission as designated during the online registration process. Each day our staff leads a check for ticks, but it is important that you also conduct a check at home after your camp session.

In case of serious illness or injury, the camper will be taken to South Shore Hospital, 55 Fogg Road, Weymouth MA, 02190 – (781) 340 8000. Parents will be notified immediately in all cases. Summer Adventures Camp complies with all regulations imposed by the MA Department of Public Health. It is inspected and licensed by the Hingham Board of Health.
II. IMPORTANT INFORMATION

A. REGISTRATION

Our website is the fastest, easiest way to register. Visit www.thetrustees.org/summeradventures. We accept all major credit cards for payment in full at the time of registration.

B. DISCOUNTS

When you enroll two or more siblings together at Weir River Farm Camp or Word’s End Adventure Camp, you will receive a $10 multi-child discount for one camp session, which we will apply to each child.

C. MEMBERSHIP

The Trustees is a member-supported, non-profit organization. Family Members receive a discount on camp programs. If you are not already a member, you can choose to become one when you register for camp. You will pay for your membership at checkout. As a new member, you will automatically receive the member discount.

D. BUDDY REQUESTS

We pride ourselves on turning strangers into friends, but sometimes you still need a buddy. Please indicate on your registration form if you would like to place your child with another camper. We will honor one request per camper when possible, based on age and maturity level. We cannot guarantee that groups of children who register together will end up in the same group(s). Campers are not allowed to bring non-registered friends to camp.

E. ARRIVAL & DEPARTURE

Access farm camp via the Weir River Farm entrance on Turkey Hill Lane. Access Word’s End camp through entering past the main gatehouse and parking in the first parking lot to meet counselors. In order to release your child into someone else’s care, we require advanced written notice and a valid id from the person picking up your child.

F. CAMP SCHEDULE

For all morning sessions, campers will arrive at 9 AM and pick up is at 12 PM. For all full day sessions, drop off is at 9 AM and pick up is at 3 PM. For World’s End afternoon sessions, campers will arrive at 1 PM and pick up is at 4 PM. Parents at Weir River Farm Camp will drop campers off at the grassy lawn by the 140 Turkey Hill Lane parking lot, World’s End parents will say their goodbyes at the “loop drive” – campers will head off into the barnyard, fields, shoreline, gardens or forests to begin their day. A day in the life of a farmer is a busy one! But also loads of fun. Farm campers will spend their session helping with farm chores, such as collecting eggs, brushing goats, or tending to the garden. The life of an explorer is also packed with fun! World’s End Adventurer’s will head out into nature to find what they can explore, such as hunting for crabs by the water, or bugs in the field. In between the fun, we’ll make sure to take a break for snack – don’t forget to pack your camper a nut-free snack to enjoy (also a lunch for full day campers).
Summer Adventures Camp at Weir River Farm runs for 8 weeks of summer, and at World's End for 6 weeks of summer. **Half-day** sessions run in either the morning from 9AM to 12PM (Sprouts, Trackers) or in the afternoon from 1PM to 4PM (Adventurers, World’s End ONLY). **Full-day** sessions are offered to campers ages 7-13 and run from 9AM to 3PM.

**G. FINANCIAL ASSISTANCE**

The Trustees is committed to providing environmental experiences for youth regardless of family income. To obtain a scholarship application, please visit our website or contact the camp office. Scholarship funds are limited, so apply early.

**H. LICENSING & ACCREDITATION**

Summer Adventures Camp at Weir River Farm and World’s End complies with all regulations imposed by the MA Department of Public Health. It is inspected and licensed by the Hingham Board of Health. Parents have the right to request and review the following policies: background check, health care, discipline policies and grievance procedures.

**III. POLICIES & PROCEDURES**

**A. CLOTHING & ACCESSORIES**

1. Please send your camper with a comfortable backpack that is not over-stuffed! Shoulder bags, duffle bags and rolling suitcases are not well-suited for our camp.

2. Please dress your child in clothes appropriate for the outdoor environment. Campers should be prepared for all kinds of weather. Sun, rain and wind are our constant companions. Check the weather forecast and pack a sweatshirt or rain coat if it looks like a cool or wet day. Label everything. Please also send your camper in sneakers or other comfortable closed-toe shoes. Flip flops, Crocs, and sandals are not adequate protection for children’s feet during camp. If you would like to send your child with muck boots, they are welcome to leave them at the farm for the duration of their camp week.

3. Half day campers should come to camp with one snack and a refillable water bottle. Full day campers should come to camp with snacks, lunch and a refillable water bottle. We do not have the ability to heat or cool food. Please alert us if your child has peanut, nut, shellfish, or any other type of food allergy. Per
Camp regulations, we do not allow campers to share food. While we are not a nut free camp, please limit peanut, nut and shellfish products as much as possible. If there is a severe allergy in your camp session, a request to not pack certain foods will be made via email prior to the start of the camp session. Please note that we follow a carry in/carry out procedure for any waste created during snack or lunch. All trash items such as wrappers and bags will return home in your child’s lunch box.

4. Electronic devices, such as cell phones, game consoles and music players, are prohibited. If you feel compelled to send your child to camp with a cell phone, please let him or her know that it is not to be used at camp. If we find children using their devices during camp, our camp staff will hold the device in the camp office for the rest of the day. We also discourage the use of items such as toys, pocket knives, jewelry, dolls, cards, radios, gum and money. These items invariably lead to distraction and are frequently lost or broken. We therefore respectfully request that you leave them at home. Camp staff will not be responsible for these items should they be brought to camp.

B. DISCIPLINE
The Trustees strives to connect with children at Summer Adventures Camp by creating a nurturing, safe, fun environment. Campers are introduced to the basic rules of behavior at camp on the first day of their session and are invited to create some guidelines of their own to create a positive and fun time at camp.

Basic rules of behavior include, but are not limited to:

1. Stay with the group.
2. Follow directions.
3. Listen to others.
4. Use appropriate language.
5. Refrain from rough or violent actions.
6. Treat all living things with respect.

If a situation should arise in which a child is unable to follow the above rules, or the group is unable to function normally due to behavioral problems, or a camper displays inappropriate behavior that jeopardizes the health and safety of an individual or the camp as a whole, we will take the following steps:

**Step 1** The Educator will verbally remind the child of proper behavior and seek to resolve whatever issue is causing the behavior in the first place.

**Step 2** The Camp Director will meet with the child to review the incident(s) and review the camp’s rules and expectations.

**Step 3** If the behavior is especially egregious, the Camp Director will contact the parents and review the documented incidents. At this point, the camp reserves the right to remove the child from the program or seek an alternative solution, as the situation allows. Corporal punishment, including spanking, is prohibited. No camper will be subjected to cruel or severe punishment, humiliation or verbal abuse. No camper shall be denied food or shelter as punishment. No child shall be punished for wetting, soiling or not using the toilet. If the Camp staff feels that a child is not adjusting to camp life, we reserve the right to withdraw the child from camp after consultation with and consideration from the parents. Any fees paid in advance will be refunded on a pro-rated basis. Please feel free to contact the Camp Director regarding any problems in your child’s adjustment to our camp program.
C. HEALTH & SAFETY
Above all else, we want your child to have a healthy, happy camp experience. Because we strongly emphasize wellness and safety, the vast majority of our campers never require medical care. However, should the need arise, our on-site Health Care Supervisor is certified in Professional Rescuer CPR and First Aid.

1. **IMMUNIZATION** All health and medical information must be completed during the online registration process. In addition, we require a record of immunization and a proof of physical, signed by your child’s physician. **The immunization record and proof of physical are due by June 1st** (or immediately during registration if registering after June 1st).

2. **MEDICATION** At Summer Adventures Camp we are required to follow strict protocols in the administration of prescription medication. Medication must be provided in the original container with the original prescription instructions attached. Non-prescription medication must be accompanied by a note from the parent and physician. All medication must be given to the Camp Director and will be locked up during the day. Medications will be dispensed by the Health Supervisor only.

3. **SICK CAMPER** Our staff is trained to handle minor illnesses. In the event that a child becomes sick during camp hours, the parent/emergency contact will be notified and asked to pick up the child. Parents should not send children who are sick or infectious to camp. If your child is sick and will not attend camp, please call the Camp Director at 781.740.7233 to let us know.

4. **LATE CAMPER** Please call the Camp Director at 781.740.7233 to let us know your child will be late.

5. **INJURED CAMPER** We have a local doctor on call and staff members are trained in emergency care and first aid. In the case of serious illness or injury, the camp staff will utilize appropriate police, fire department or ambulance transportation. If this action is taken, the camper will be taken to South Shore Hospital, 55 Fogg Road, Weymouth MA 02190 – (781) 340 8000. Parents will be notified immediately in all cases.

6. **LOST CAMPER** The camp staff is trained in lost camper procedures. In the very unlikely event that your child goes missing, all available staff will follow a predetermined protocol to locate your child. Our staff is instructed to never leave a child alone. We will not release your child into the care of another adult without your written authorization.

7. **SPECIAL ACCOMMODATIONS** Camp welcomes campers of all abilities and backgrounds. To give your child the best possible experience at camp please provide us with the tools necessary by informing us of any & all special considerations prior to your child’s first day of camp. This may include information on allergies, accessibility concerns, behavioral, psychological or emotional conditions or other special needs. Details of any Individualized Education Plans (IEP) or Behavior Plans used with your child at school can often be helpful. To best enable our staff to provide your child with a valuable experience, the information you provide will be shared with only the camp staff that will have direct contact with your child. While we will make every effort to accommodate
all considerations, it is not possible for us to offer 1:1 attention. If your child requires an aide at school or other assistance, he or she must be accompanied by a them at camp.

D. CANCELLATION  
*Please note, our cancellation policy has changed.*  
A full refund, less a $75 administration fee, is provided to camp families who cancel on or before June 1st. After June 1st, refunds are no longer available, however we are happy to make session changes for a $20 administrative fee. Once a session has begun, we do not offer rebates or partial refund for incomplete attendance. If we must cancel a session, you will receive a full refund.

IV. CONTACT INFORMATION

Ashley Chapman  
Engagement Manager/ Camp Director

Weir River Farm  
140 Turkey Hill Lane  
Hingham, MA 02043

weirriverfarm@thetrustees.org  
(781)740-7233