



## EVENTS AND SPACE RENTAL • POWISSET FARM

Powisset Farm is a property owned and managed by The Trustees, a member-supported nonprofit conservation organization that preserves, for public use and enjoyment, properties of exceptional scenic, historic, and ecological value in Massachusetts, and works to protect special places across the state.

The Powisset Farm Kitchen/Classroom and Barn is a uniquely beautiful gathering space in the heart of the Powisset Farm. The Powisset Farm property is open to the public from dawn to dusk. Our newly renovated section of the barn seamlessly integrates rustic farm style with modern convenience. As a main part of the Powisset Farm Hub, this space is used by staff and visitors simultaneously and this space also includes an onsite Farm stand. Due to the public nature of our facility it is rare that a rental can ever be truly private as people are coming in and out of the space at all times. However, certain rental times are quieter on the farm than others.

### **What the Powisset Farm Kitchen and Classroom Have to Offer:**

- 700 square feet of a uniquely beautiful, farm centered gathering space
- Views of the farm out the classroom windows
- A fully climate controlled environment with state of the art, environmentally sound insulation
- The classroom/kitchen can fit up to 45 people. For parties of more than 45 people we suggest utilizing the barn and/or outdoor space.
- Two ADA bathrooms (one of which has a wall mounted changing table)
- A Farm Kitchen that has a Food Establishment Permit from the Dover Board of Health
- Outdoor space including the tent (May through Oct) and Powisset barn are also available, weather permitting.

### **Rental Availability**

*Rentals are available to Trustees members only.* Space is available any day of the week but the barn is not available for private use during CSA pick up and farm stand hours (Tues 2-6pm, Thurs and Sat 10-4pm from mid-June through mid-December). Please note that guests must leave by 10pm and clean up must be complete by 11pm.

### **Farm Kitchen & Classroom Rental Rates & Payment**

#### **POWISSET FARM RENTAL RATES**

	<b>Up to 4 HOURS</b>	<b>4-8 HOURS</b>
<b>PARTIES OF 1-39 PEOPLE</b>	\$600	\$900
<b>PARTIES OF 40+ PEOPLE</b>	\$1000	\$1500

- Your set-up and clean-up time is part of your scheduled rental time. Please remember to include your caterer's set-up and clean-up time if applicable as part of your overall rental. If additional equipment/furnishings are dropped off prior to the rental time or left after the rental time, an additional charge will be incurred.
- A non-refundable deposit of \$100 is required to secure the space.
- Your total balance is due on the day of the event.
- Cancellations made 2 weeks or more from the event date will receive a refund, minus the non-refundable deposit. Cancellations made within 2 weeks of the event, will receive no refund.

### **Additions to Your Rental**

We do offer a limited selection of guided family activities for birthday parties. These are only available if they do not conflict with scheduled public programming and additional fees will apply. Examples include "Meet the Chickens" or a Powisset Cooks Culinary Workshop. Please contact us for availability and pricing.

### **Parking**

- Onsite parking available for 50 cars.
- Additional parking can be accommodated for an extra fee.

### **Onsite Equipment**

- Wireless internet connection
- Chair and Table Options:
- 6 2x3 foot wooden tables
- 6 6 foot folding tables
- 24 wooden chairs
- 80 folding chairs
- 1 available outlet in the Farm Classroom
- 3 available outlets in the Farm Kitchen
- 2 available outlets in the barn

### **Additional rules**

- No smoking anywhere on the property or in the buildings.
- Decorations and signs are allowed but must be removed at the end of the event.
- Alcoholic beverages are permitted with prior approval.
- Littering is prohibited. Please carry out anything you carry in. You are responsible for disposing of any trash/recycling after the event.
- Responsibility for all setup and cleanup lies solely with the renter unless otherwise arranged. If set up or breakdown by Powisset staff is needed, request must be made upon signing rental agreement and additional charges may apply.

User shall be responsible for all of the actions and activities of their party (hospitality, client and guests). The User agrees to assume all liability for any property or personal damage resulting from their use of the property. The User shall hold the Trustees of Reservations harmless for any loss, injury, damage or expense arising out of his use of the property

### **BOOK YOUR EVENT TODAY!**

In order to begin the process, contact Nicole at 508.785.0339 x6 or [nnacamuli@thetrustees.org](mailto:nnacamuli@thetrustees.org) to discuss your event and its needs.

Print out and complete form and mail along with payment to:

Trustees of Reservations  
Attn: Nicole Nacamuli  
Powisset Farm  
37 Powisset Street  
Dover, MA 02030

Checks should be made payable to: *Trustees of Reservations*

We highly recommend that you find time to visit Powisset and our Farm Kitchen and Classroom before booking the space! This will give an opportunity to ask questions, and to familiarize yourself with what is here, and what you'll need to make the most of your event. Please contact Nicole at 508.785.0339 x6 with any questions.

**Powisset Farm Rental Booking Form**

I have read and here by agree to the terms and conditions set forth in this agreement.

User's Signature \_\_\_\_\_ Date \_\_\_\_\_

User's Name (Printed) \_\_\_\_\_

Address \_\_\_\_\_

Phone \_\_\_\_\_ Email \_\_\_\_\_

Trustees Membership # \_\_\_\_\_

Date of Facility Rental \_\_\_\_\_ Time of rental (from set up to clean up) \_\_\_\_\_

Set Up Details \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_